



# SAMUNDRA INSTITUTE OF MARITIME STUDIES

## PROCEDURE TO FILL SIMS ONLINE APPLICATION

### STEP BY STEP PROCEDURE TO FILL SIMS ONLINE APPLICATION FORM

Dear Candidate,

Samundra Institute of Maritime Studies (SIMS) has launched its Online Entrance Examination System. With this, candidates can now easily fill up an online application form & take the entrance test on selected days, throughout the year, at SIMS / ESM field offices wherever infrastructure exists and at SIMS Mumbai / Lonavala. Interview and Psychometric test of candidates qualified in the online test are carried out in selected Field offices and SIMS Lonavala.

For any queries, candidates may contact our Admission Team at the following contact details:

Admission Team:

**Samundra Institute of Maritime Studies (SIMS),**  
Village Takwe Khurd, Mumbai – Pune Highway (NH-4),  
Lonavala, Dist. Pune, Maharashtra – 410405.

Tel: 91-2114-399500/517

Website: [www.samundra.com](http://www.samundra.com),

Email: [admission.sims@samundra.com](mailto:admission.sims@samundra.com)

SIMS Video Link: [http://www.samundra.com/samundra\\_video.html](http://www.samundra.com/samundra_video.html)

### SIMS FIELD OFFICE REPRESENTATIVES: HELP DESK FOR CANDIDATES

| ZONAL OFFICE                       | CONTACT NUMBER              | EMAIL  |
|------------------------------------|-----------------------------|--|
| ESM / SIMS Delhi Field Office      | 91-11-49882700 / 9871791166 | <a href="mailto:simsdelhi@samundra.com">simsdelhi@samundra.com</a>           |
| ESM / SIMS Chandigarh Field Office | 91-160-6667777 / 9888599076 | <a href="mailto:simschandigarh@samundra.com">simschandigarh@samundra.com</a> |
| ESM / SIMS Cochin Field Office     | 91-484-4151778 / 7736937755 | <a href="mailto:simscochin@samundra.com">simscochin@samundra.com</a>         |
| ESM / SIMS Chennai Field Office    | 91-484-4151778 / 7736937755 | <a href="mailto:simscochin@samundra.com">simscochin@samundra.com</a>         |
| ESM / SIMS Patna Field Office      | 91-9835222622 / 8051808332  | <a href="mailto:simspatna@samundra.com">simspatna@samundra.com</a>           |
| ESM / SIMS Mumbai Field Office     | 022- 66895555 9819608686    | <a href="mailto:simsmumbai@samundra.com">simsmumbai@samundra.com</a>         |

There are THREE steps to be followed to complete the Online Examination Registration Process.

(Do not click back or refresh button at the time of filling the online form)

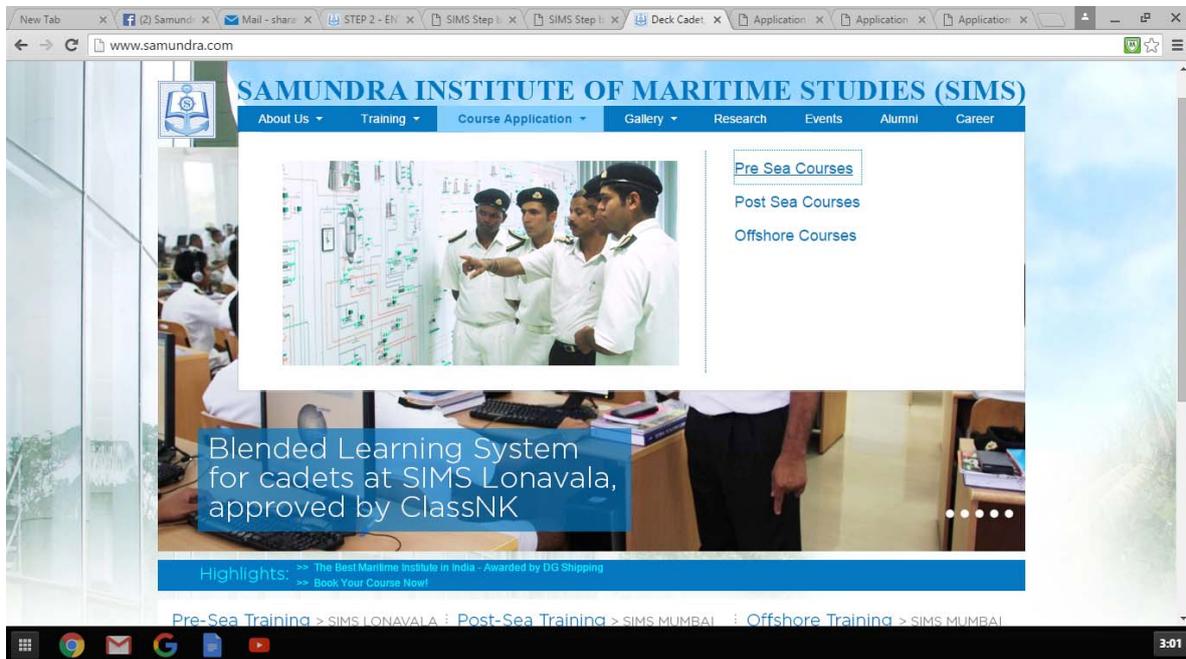


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### 1. FILLING THE ONLINE APPLICATION FORM:

A) To access the online application system, candidates will have to visit our website ([www.samundra.com](http://www.samundra.com)) and click on the “Course Application” menu followed by clicking on the sub menu “Pre sea Courses”. Then, fill the details in the Online Application form choosing the appropriate dropdown for the course





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### SAMUNDRA INSTITUTE OF MARITIME STUDIES

#### APPLICATION FORM FOR 2017

Please read the below instructions before filling the online application forms ([Click here for Step by Step Guide](#))

1. All candidates should read and understand the Eligibility Criteria & Prospectus before filling SIMS application form.
2. Any candidate who does not meet the eligibility criteria but continues to fill the application form will not be allowed to proceed to the stage of interview. Also, such candidates will not be entitled to obtain any refund of his registration fees of Rs. 1100/-.
3. All information provided in this application form, is to be true and complete in all respect. If it is found that any misrepresentation or omission of information is done by the candidates it will be considered sufficient for withdrawal of the offer and dismissal from the course at any stage.
4. It will be assumed that Candidates have adhered to the following declaration:
  - A. I shall not engage in or participate in any business or be self-employment during my training at SIMS.
  - B. I shall not misuse controlled drugs or take part in any political or other illegal activities during my stay in SIMS premise.
  - C. I have not submitted any false statement or submitted any document which I know to be false in order to obtain the admission at SIMS
  - D. I confirm that my candidature is purely on my merit and does not involve any recommendations.
  - E. I have not bribed any one in ESM, SIMS, Agent, or outside agencies to get my admission at SIMS.

#### Course Selection

Please indicate the course you wish to apply for before proceeding to fill up the form:

Diploma in Nautical Science (DNS) ▼

The batch you wish to apply is:

Aug 2017 DNS ▼

B) Complete the form correctly, click "Submit" and upon a successful submission, you will be directed to the below screen.

### Samundra Institute Of Maritime Studies



**Samundra Institute of Maritime Studies**  
**The Training Commitment of**  
**Executive Ship Management Pte Ltd**

78 Shenton Way, #21-00  
Singapore 079120

+65 6324 0500 tel / +65 6324 4544 fax / admission.sims@samundra.com  
www.executiveship.com

Please click to proceed with the payment and booking of the exam venue.

Payment



### 2. MAKING PAYMENT (ONLINE/ DEMAND DRAFT/ CHALLAN)

#### A) Making Payment Online:

To proceed, select the “**Payment**” option. This will bring candidates to a page with the payment details; including amount payable and mode of payment.

**HDFC BANK**  
We understand your world

Amount: Rs. 1100.00 Transaction ID: GME0325\_Mar\_17xjvu5ocs

Choose a payment method

- HDFC Credit Card
- HDFC Debit Card**
- Other Credit Card
- Other Debit Card
- Net Banking

Select debit card: MasterCard Debit Cards (AI ▼)

Card Number: 5326 7601 2883 4467

Name on Card: Atul Jain

CVV Number: ... What is CVV number?

Expiry Date: Jun (6) 2032

**Note:** In the next step you will be redirected to your bank's website to verify yourself.

**Pay Now**

or Go back to [www.samundra.com](http://www.samundra.com)



### 3. BOOKING EXAM VENUE:

- A) Upon a successful payment, candidates will have access to the SIMS booking page. Here, they can book their examination venue from the dates available in SIMS Software. Click on Book Venue button to confirm your booking. Bookings cannot be cancelled.

A screenshot of the 'Exam Test Venue Booking System' interface. At the top, it displays the Samundra Institute Of Maritime Studies logo and name. Below this, it says 'Exam Test Venue Booking System', 'Welcome, TEST 1', and 'Your payment is Successful'. The amount paid is listed as 'Rs 1100.00'. There are three dropdown menus for 'Exam Venue' (SIMS Lonavala), 'Exam Date' (10-APR-17), and 'Exam Time' (02:00 PM TO 03:30 PM). A 'Book Venue' button is located at the bottom of the form.

Samundra Institute Of Maritime Studies



Exam Test Venue Booking System

Welcome, TEST 1

Your payment is Successful

Amount Paid : Rs 1100.00

Exam Venue

Exam Date

Exam Time

- B) Upon the confirmation of your booking, a link to generate your examination hall ticket will be sent to your e-mail address. You will have to print the hall ticket and present it to the Administrator at the Exam Venue.

**IMP Note: If candidates report for the examination without his hall ticket, he will not be allowed to take the test.**



# SAMUNDRA INSTITUTE OF MARITIME STUDIES

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**Examination Hall Ticket**

|              |   |   |
|--------------|---|---|
| Name         | : | HIMANSHU SHARMA   |
| ID           | : | DNS0398_Aug_17  |
| Exam Name    | : | Online Entrance Exam  |
| Exam Date    | : | 6-APR-17  |
| Exam Time    | : | 12:00 PM TO 01:30 PM  |
| Exam Venue   | : | SIMS Chandigarh   |
| Exam Address | : | Executive Ship Management Pte Ltd, CVU- 1, Central Plaza, Sector<br>105 Mohali Hills,, Banur Landran Road Greater Mohali, Tel:<br>+91-160-6667777 , Mob: +91-9888599076 |



Name & Signature

### **IMPORTANT LINKS FOR CANDIDATES WHO ARE FACING PROBLEMS IN FILLING THE ONLINE APPLICATION FORMS**

1) Candidate completed online application but did not make the payment;

**[Please Click Here to make the payment.](#)**

2) Candidate made payment and received Order Number, but still unable to book the exam venue;

**[Please Click Here to book the venue.](#)**

3) Candidate made payment and booked the venue but still unable to generate the hall ticket;

**[Please Click Here to generate your hall ticket.](#)**